

National Officers

As outlined in the ACHA Constitution

“The National President shall preside at all regular meetings of the National Convention. In the absence of the President, the National Vice-President shall preside. If neither of these officers is present, the National Convention Delegate Body shall elect a temporary presiding officer from its remaining Executive Committee or National Advisor by a simple majority vote.”

ARTICLE V

National Officers

Section I: Officers

The National Officers of the American Collegiate Horsemen's Association ranking in the order named shall be National President, National Vice-president, National Secretary, National Treasurer, and National Communications Officer. These five individuals shall constitute the Executive Committee of the national organization.

Section II: Requirements

- Must be considered a member in good standing by the ACHA.
- Must maintain a minimum Grade Point Average (GPA) of 2.00 in the semester immediately prior to the election/appointment, the semester of election/appointment, and during the term in office. A current transcript and officer application must be submitted to National Advisor prior to or at check-in at convention before running for National Office.
- In order to be President, the nominee must have held a previous National Officer position. In the case that there is not an incumbent or willing or able officer to serve as President the position will be an open election.

Duties of Each Officer

As outlined in the ACHA Constitution

PARAGRAPH I: Duties of National Officers

It shall be the duty of the President to preside at all meetings, enforce a rigid observance of the Constitution and By-laws of the organization, appoint committees not already provided for, see that officers perform their official duties, inspect the result of balloting when deemed necessary, and sign official documents of the organization. The President shall serve as chair for the National Convention held during his/her time in office.

It shall be the duty of the Vice-president to assume the duties of the President in the absence of that official, to work with newly organized collegiate clubs seeking membership and to assist in the promotion of the best interests of the organization as the President may direct. The Vice President shall serve as director of marketing and

sponsorship.

It shall be the duty of the Secretary to keep the minutes of all meetings, notify all members of their appointments to committees, as well as to collect, compile, edit, record, and publish information of interest to American Collegiate Horsemen's Association members. The Secretary shall publish a quarterly newsletter and distribute to all paid schools and sponsors.

It shall be the duty of the Treasurer to receive all money due to the organization, pay all bills signed by the President, keep an accurate account of the finances of the organization, and make an annual report thereof.

It shall be the duty of the Communications Officer to conduct the correspondence of the organization, distribute information concerning or of interest to American Collegiate Horsemen's Association members, and make an annual report of the work of the organization to the members.